

Checklist for Consular Report of Birth Abroad and first Passport

Complete **but not sign** the following forms:

- *Form [DS 2029](#)* – Application for Consular Report of Birth Abroad – complete online, then print. Even though you emailed this form to the Embassy, you will still need to bring a printed version to your appointment.
- *Form [DS-11](#)* – Application for a Passport – complete online, then print

Complete **and sign** the following forms:

- [Affidavit of no social security number](#) print, complete, and sign
- *Form [SS-5](#)* – Application for a Social Security Number. Complete online, then print and sign.

Supporting documents and copies:

- *Child's Swedish birth certificate: **original and one copy***
- *Marriage certificate (if applicable): **original and one copy***
- *Divorce or death certificate (if applicable): **original and one copy***
- *Evidence of U.S. Citizenship of the Parent(s) such as a U.S. Passport or Certificate of Naturalization/Citizenship: **original and three copies***
- *Proof of Physical Presence in the United States of the U.S. Citizen parent(s).* The U.S. Citizen parent(s) will be asked to present proof of their physical presence in the United States. Examples of proof of physical presence include school records, university transcripts, original W-2s, and employment records.
- *Government issued photo id for non-citizen parent: **original and two copies***
- *Two Passport photographs of the child. [see photo requirements](#)*
- Self-Addressed C4 sized envelope prepared with shipment label.

[Order Shipment Label](#)

Choose REK (registered mail) postage and the weight of 250g

Use the following Sender address:

**U.S. Embassy, Attn: ACS
Dag Hammarskjölds Väg 31
SE-115 89 Stockholm**

You will list your address as the recipient. Be advised that the recipient must present a valid Swedish ID to retrieve registered mail from the designated local delivery location.

- Application Fees are payable at the time of your appointment at the Embassy. The fee for a Consular Report of Birth Abroad is \$100 per child, and Passport fees are \$115 for children under age 16 and \$145 for those over 16. Payment may be made by credit card, U.S. dollars or SEK cash. We do not accept personal checks.