

VACANCY ANNOUNCEMENT

U.S. EMBASSY, STOCKHOLM

Date	Subject:	No.:
September 6, 2019	Vacancy Announcement – Surveillance Detection Guard	2019-40

Position Title: Surveillance Detection Guard

Opening Period: September 6, 2019 – September 20, 2019

Series/Grade: FSN-4, FPAA

Salary: SEK 313,528 p.a.
For USEFM \$ 25,514 p.a. Actual salary determined in Washington D.C.

For More Info: Human Resources Office
E-mail Address: hrstockholm@state.gov

Who May Apply: All Interested Applicants / All Sources

Security Clearance Required: Local Security Certification

Duration Appointment:
Indefinite subject to successful completion of probationary period.

Marketing Statement: Applicants are encouraged to read and understand the “Eight (8) Qualities of Overseas Employees” before applying (<https://careers.state.gov/downloads/files/eight-qualities-of-overseas-employees>).

Summary: The U.S. Mission in Stockholm is seeking eligible and qualified applicants for the position of Surveillance Detection Guard.

The work schedule for this position is:
Full Time (40 hours per week).

Start date: Candidate must be able to begin working within a reasonable period of time of receipt of agency authorization and/or clearances/certifications or their candidacy may end.

Supervisory Position: No

Duties: Provide security for U.S. personnel and facilities by conducting Surveillance Detection (SD) operations as a member of a tactical team of SD personnel. SD Guards observe, recognize, and report potential surveillance and other suspicious incidents directed against U.S. Government facilities and/or personnel and initiate emergency responses to possible hostile actions, as necessary, to safeguard life and property.

Qualifications and Evaluations

EDUCATION:

At least completion of high school is required.

EXPERIENCE:

Minimum of one year experience within the field of security (military, police or private).

LANGUAGE: Level IV (fluent) Speaking/Reading/Writing Swedish is required.

Level 2 (Working Knowledge) Speaking/Reading/Writing English is required.

This may be tested.

SKILLS AND ABILITIES:

Must possess a valid driver's license. Must be flexible in scheduling of shifts/hours. Must be skilled in the use of communications equipment, cameras, and basic information technology systems. Must provide detailed oral reports. Must work independently and adapt to a wide range of threat and environmental conditions. Must have good observation skills.

EQUAL EMPLOYMENT OPPORTUNITY (EEO): The U.S. Mission provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.

Benefits: Locally Employed Staff, including Members of Household (MOHs), and Third-Country Nationals (TCNs), working at the U.S. Mission in Stockholm may receive a compensation package that may include health, separation, and other benefits.

For EFMs, benefits should be discussed with the Human Resources Office.

The pay plan is assigned at the time of the conditional offer letter by the HR Office.

Other information:

HIRING PREFERENCE SELECTION PROCESS: Applicants in the following hiring preference categories are extended a hiring preference in the order listed below. Therefore, it is essential that these applicants accurately describe their status on the application. Failure to do so may result in a determination that the applicant is not eligible for a hiring preference.

HIRING PREFERENCE ORDER:

(1) AEFM / USEFM who is a preference-eligible U.S. Veteran*

(2) AEFM / USEFM

(3) FS on LWOP and CS with reemployment rights **

* **IMPORTANT:** Applicants who claim status as a preference-eligible U.S. Veteran must submit a copy of their most recent DD-214 ("Certificate of Release or Discharge from Active Duty"), equivalent documentation, or certification. A "certification" is any written document from the armed forces that certifies the service member is expected to be discharged or released from active duty service in the armed forces under honorable conditions within 120 days after the certification is submitted by the applicant. The certification letter should be on letterhead of the appropriate military branch of the service and contain (1) the military service dates including the expected discharge or release date; and (2) the character of service. Acceptable documentation must be submitted in order for the preference to be given.

** This level of preference applies to all Foreign Service employees on LWOP and CS with re-employment rights back to their agency or bureau.

For more information (i.e., what is an EFM, USEFM, AEFM, MOH, etc?) and for additional employment considerations, please visit the following link: <https://careers.state.gov/downloads/files/definitions-for-va>

How to Apply: All candidates must be able to obtain and hold a local security certification. Applicants must submit a Universal Application for Employment (DS-174) in English to hrstockholm@state.gov. The form is available on the Embassy Stockholm Internet Site.

Required Documents: Please provide the required documentation listed below with your application:

- DS-174
- Copy of driver's license
- DD-214 - Member Copy 4, Letter from Veterans' Affairs, or other supporting documentation (if applicable)

What to Expect Next: Applicants who are invited to take a language or skills test, or who are selected for an interview will be contacted via email.

Thank you for your application and your interest in working at the U.S. Mission in Stockholm.